



# Microsoft Office Inside Out: 2013 Edition

*By Carl Siechert, Ed Bott*

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## **Conquer Microsoft Office—from the inside out!**

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- Take advantage of Office in the cloud with Office 365
- Get insider tweaks and tips to become more productive
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- Organize and edit complex documents with Microsoft Word
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- Handle data with the Microsoft Excel Quick Analysis tool
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## **Microsoft Office Inside Out: 2013 Edition By Carl Siechert, Ed Bott Bibliography**

- Rank: #990073 in Books
- Brand: Brand: Microsoft Press
- Published on: 2013-06-25
- Original language: English
- Number of items: 1
- Dimensions: 8.90" h x 1.90" w x 7.40" l, 3.20 pounds
- Binding: Paperback
- 912 pages



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## **Editorial Review**

### About the Author

**Carl Siechert** specializes in writing and producing product documentation for the personal computer industry. Carl has coauthored dozens of books, including Windows 7 Inside Out, Microsoft Windows XP Networking and Security Inside Out, and several other popular titles.

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